Data Privacy Statement for the site www.yourfine.be

1. Background
1.1. Importance of this statement
We recommend that you read this statement carefully, as it provides you with more information about the processing of your personal data following the electronic payment of your fine.

1.2. Data protection rights
All personal information collected on this website is processed with due care and in accordance with EU Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal information and on the free movement of such data (hereafter the "General Data Protection Regulation", or "GDPR"), and the law of 30 July 2018 on the protection of natural persons with regard to the processing of personal information (hereafter "the law of 30 July 2018").

1.3. What do we mean by "processing of personal information"?
"Processing of personal information" refers to any operation or set of operations performed upon personal information. These operations are varied and include the collection, storage, use, modification and disclosure of data.

“Personal information” means any information relating to an identified or identifiable individual (hereafter "the data subject"). On this website, it means any data required to:

- identify the offender;
- assign a reference number to the offence in the form of a police report number;
- allow the payment of a fine.

The types of information are described in point 4 below.

2. Purpose and legal basis for processing
The personal information we collect when fines are paid electronically may only be used within the context of this specific task.

The data controller (see point 3 below) will ensure that the collected personal information is adequate, relevant and not excessive.

The legal basis for this electronic processing is found in:

- the Royal Decree of 14 March 2006 implementing article 44/11/11 of the law of 5 August 1992 on the role of the police within the framework of the transmission of data to BPOST for the administrative processing of immediate payments;
• the Royal Decree of 19 April 2014 on the levying and lodging of a sum of money upon the finding of certain road traffic offences and as regards payments made online by debit or credit card;
• the ministerial decree of 1 July 2017 implementing the Royal Decree of 19 April 2014 on the levying and lodging of a sum of money upon the finding of certain road traffic offences and as regards payments made online by debit or credit card online.
• the application of Book II, first title, chapter III, article 216bis, of the code of criminal procedure, forfeiture of the criminal procedure for some crimes, in return for payment of a sum of money

3. The Data Controller and the Data Protection Officer
The Data Controller determines the purpose and the methods of processing personal information. For this website, the Data Controller is (below and above “we”, “us”):

The Minister for Justice
Boulevard de Waterloo 115
1000 Brussels
info.kabinet@just.fgov.be
02 542 80 11

In addition, the data protection officer of the FPS Justice acts as a contact person for all questions regarding the processing of your data via the website and the exercise of your rights (see below point 9).

SPF Justice – Data Protection Officer
Boulevard de Waterloo 115
1000 Brussels
dpo-fodspfjust@just.fgov.be

4. Personal information processed
For this website, the following categories of personal information are processed:
• the offender’s personal identification information;
• police report number;
• place, date and time of the offence;
• relevant financial information to ensure accurate and timely payment of the fine.

5. Use of cookies
The www.yourfine.be website uses cookies. A cookie is a small text file that is placed on your device when you visit a site to record specific information about your session. This information is used purely to facilitate use of the www.yourfine.be website. This website uses the following cookies:
6. Retention period
Personal information collected through this website will only be retained for the length of time required to satisfy the processing objectives. Data will be deleted when no longer required for processing.

7. Recipients of your personal information
When paying your fine, your personal information will only be shared with recipients who are legally authorised to access such information, insofar as this is necessary to record and process the payment in an accurate and timely manner.

8. Security and confidentiality
We ensure the security (integrity and confidentiality) of your personal information, which includes protecting data against unauthorised access, misuse, loss and modification. To this end, we employ security techniques and procedures which we will not describe in detail here, for security reasons.

We take appropriate physical, technological and organisational measures to ensure a level of security in line with the risks.

You can also take steps to safeguard your data. You can help to prevent or limit misuse by:
- installing antivirus software and keeping it updated
- never leaving your device unattended;
- logging off temporarily if you are no longer using an application;
- never revealing your passwords and creating "strong" passwords;
- being alert to any unusual occurrences, such as an unknown website address, suspicious requests (e.g. an email soliciting customer information);
- etc.

Further information can be found at https://www.safeonweb.be/fr.

9. Your rights as the data subject
You have a certain number of rights with regard to your personal data.
You have the right to access your personal data, to have incorrect data corrected and to ask us to delete your data or to restrict its processing. This to the extent that it does not conflict with a legal obligation or the public interest.
However, you should be aware that there may be restrictions on the rights granted under the above European and national legislation.

10. Exercising your rights

If you wish to exercise your rights, you can email or write to the Data Protection Officer (see point 4). Please attach a scan or copy of an ID document bearing your signature to your email or letter.

We will process your request within 30 days. If your request is complex in nature, or sent during particularly busy periods, this deadline may be extended to 60 days.

11. Complaints

If you believe that your personal information has not been processed in accordance with the applicable regulations, you have the right to lodge a complaint with the Data Protection Authority:

Data Protection Authority
Rue de la Presse 35
1000 Brussels
contact@apd-gba.be
https://www.autoriteprotectiondonnees.be

12. More information

Further information regarding data protection can be found on the Data Protection Authority website.